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| **Date: 19th October 2018**  **Time: 1530**  **Venue: SIS L5**  **Week: 9** | |
| **Attendees:** | |
| 1. Ashley | √ |
| 2. Zer Dong | √ |
| 3. Haonan | √ |
| 4. Celina (LARC) | √ |
| 5. Wendy | √ |

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| **Agenda** | |
| **No.** | **Description** |
| 1 | Demonstration of high-fidelity prototype(version1) |
| 2 | High-level assessment of logic and algorithms |
| 3 | Clarification of back end related questions |

Minutes:

1. Went through the one-way flow of track to career branch to the sponsors, the main emphasis, is ease of use and small logical flows.
2. Supervisor suggestions on the target groups: the website is not limited to SMU students, user can log in using LinkedIn or google accounts. they also want track down the JC and poly users.
3. Prioritize skills as skill is the median between tracks and careers
4. Currently, towards the end of the process, there is a need to generate a report for the student. However, student might want to know his earlier career suggestions. Thus, the team should determine how many past reports can we store (Wendy).
5. Prioritize skills (Wendy suggests students can "STAR" the skills they think valuable), we can also do skill analysis to determine weights. Meanwhile, we are also encouraged to take other factors into consideration: industry relevance, track relevance and multi-select courses for determining skills, it is suggested to be a drop-down list, as the there are hundreds of courses.
6. Request API from Xavier to continue research.

# To Do List:

1. Proposal Completion- Ashley
   1. To be submitted to FYP coordinator
2. Wiki – Haonan, Ashley
   1. Edit main page
   2. Complete meeting minutes documentations
   3. Complete group information
3. Completion of High-fidelity Prototype – Zer Dong
   1. Fix issues pointed out by supervisors
4. Backend database Regan, Jin
   1. Relational database that is efficient.

**The meeting was adjourned at 1600. These minutes will be circulated and adopted if there are no amendments reported in the next three days.**

**Prepared by,**

**Xu Haonan**

**Vetted and edited by,  
 Tan Wei Zheng**